

FY 2022 4Q Club Volunteer Report Form

AAGC Club Support for Zilker Botanical Garden

Club Name
Date Submitted
Period Covered (Mark one) Oct - Dec Jan - Mar Apr - June * Jul - Sept
Prepared by **Title** **Email**

- * To complete your club report using this pdf form, put Club name in top yellow box, and fill in date you submitted it to AAGC
- * Use one line for each individual report you receive. Enter member name, hours for each category **for the quarter**.
- * Repeat for each member submitting hours. Remember to add yours! Copy form if you have more than 20 members reporting.
- * Calculate the total hours per month by adding numbers horizontally - then adding the Total this Quarter column
- * Calculate the total hours by category by adding the numbers in each column, and put subtotal in the yellow row and total across
- * The total hours in the yellow row should equal the Total Hours for Club
- * Scan your report and save as CLUB NAME_4Q Report and email it to reports.AAGC@gmail.com
- * This quarterly report is due to AAGC October 22.
- * We'll get you a new form for the next quarter. That report will be due January 22.

Need help? Email Reports.aagc@gmail.com and we'll talk you through it! Very easy!

Name of Club Volunteer	ZBG - Horticulture and Maintenance	ZBG - Event Participation	Conservancy - Education: Docent Program	Conservancy - Education: Programming by ZBGC	Conservancy - Events and Operations	Conservancy - Board of Directors and Committees	AAGC - Education and Publicity for Club-sponsored speakers, meetings, events	AAGC - Board of Directors and Executive Committee	Club Shows and Sales	Club Board of Directors and Committees	Club Education, Activities, Events for members only	Club Horticulture	Total this Quarter
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	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Hours for Club													0