

FY 2023 Club Volunteer Report Form

AAGC Club Support for Zilker Botanical Garden

Club Name
Date Submitted
Period Covered (Mark one) * Oct - Dec Jan - Mar Apr - June Jul- Sept
Prepared by **Title** **Email**

- * To complete your club report using this pdf form, put Club name in top yellow box, and fill in date you submitted it to AAGC
- * Use one line for each individual report you receive. Enter member name, hours for each category **for the quarter.**
- * Repeat for each member submitting hours. Remember to add yours! Copy form if you have more than 20 members reporting.
- * Calculate the total hours per member by adding their hours horizontally, and put the result in the "Total this Quarter" column
- * Calculate the total hours by category and put subtotal in each column in the yellow row. Total across.
- * The total hours in the yellow row should equal the Total Hours for Club
- * Scan your report and save as CLUB NAME_2023 1Q Report and email it to reports.AAGC@gmail.com
- * This quarterly report is due to AAGC January 25, 2023
- * We'll get you a new form for the next quarter. That report will be due in April 22, 2023

Need help? Email reports.aagc@gmail.com and we'll talk you through it! Very easy!

Name of Club Volunteer	ZBG - Horticulture and Maintenance	ZBG - Event (Roots and Wings, Yule in the Garden)	Conservancy - Education: Docent Program	Conservancy - Education: Programming by ZBGC	Conservancy - Events and Operations	Conservancy - Board of Directors and Committees	AAGC - Education and Publicity for Club-sponsored speakers, meetings, events	AAGC - Board of Directors and Executive Committee	AAGC Club Shows and Sales	Club Board of Directors and Committees	Club Education, Activities, Events for members only	Club Horticulture	Total this Quarter
SUB-TOTAL BY CATEGORY													
Total Hours by Club													